

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE VISTA RIDGE METROPOLITAN DISTRICT HELD MARCH 17, 2022

A regular meeting of the Board of Directors of the Vista Ridge Metropolitan District (referred to hereafter as the “Board”) was convened on Thursday, the 17th day of March, 2022, at 5:30 p.m. at the Vista Ridge Community Center, 2750 Vista Parkway, Erie, Colorado. The meeting was open to the public.

ATTENDENCE

Directors In Attendance Were:

Michael Lund
John Z. Ocwieja
James Schulze

Also In Attendance Were:

Matt Cohrs and Nick Moncada; Special District Management Services, Inc. (“SDMS”)

Jeffrey Erb, Esq.; Seter & Vander Wall, P.C.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board noted it was in receipt of disclosures of potential conflict of interest statements for Director Lund. Mr. Cohrs requested that the Directors consider whether they had any new conflicts of interest which had not been previously disclosed. There were no additional disclosures made.

ADMINISTRATIVE MATTERS

Agenda: A quorum was confirmed. Mr. Cohrs requested that the Board review and approve the proposed agenda for the District’s regular meeting.

Following discussion, upon motion duly made by Director Ocwieja, seconded by Director Lund and upon vote, unanimously carried, the agenda was approved as presented.

Appointment of Treasurer: The Board considered the appointment of the Treasurer.

Following discussion, upon motion duly made by Director Lund, seconded by Director Schulze and upon vote, unanimously carried, the Board appointed Director Ocwieja as Board Treasurer.

Meeting Minutes: The Board reviewed the Minutes of the January 20, 2022 Regular Meeting.

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Following discussion, upon motion duly made by Director Lund, seconded by Director Schulze and, upon vote, unanimously carried, the Minutes from the January 20, 2022 Regular Meeting, were approved as presented.

Public Comment: There were no public comments.

FINANCIAL MATTERS

Payment of Claims: The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period Ending Jan.29, 2022	Period Ending Feb. 28, 2022
General	\$ 689,006.20	\$ 58,793.10
Debt	\$ 1,200.00	\$ -0-
Capital	\$ -0-	\$ -0-
Total	\$ 690,206.20	\$ 58,793.10

Following discussion, upon motion duly made by Director Ocwieja, seconded by Director Lund and, upon vote, unanimously carried, the Board ratified approval of the payment of claims, as presented.

Unaudited Financial Statements for the period ending February 28, 2022: The Board reviewed the unaudited financial statements and schedule of cash position for the period ending February 28, 2022. Director Ocwieja noted that the General Fund is a carrying negative balance and a negative interest earnings.

Following review and discussion, upon motion duly made by Director Lund, seconded by Director Schulze and, upon vote, unanimously carried, the Board accepted the unaudited financial statements and schedule of cash position for the period ending February 28, 2022.

LEGAL MATTERS

May 3, 2022 Board Election: Attorney Erb updated the Board regarding the May 3, 2022 Board Election.

OPERATION AND MAINTENANCE MATTERS

Project Manager's Report: Mr. Moncada presented to the Board the Project Manager's Report.

Irrigation System and Irrigation Pump Replacement: Mr. Moncada gave an update to the Board on the Irrigation System and a status on the Irrigation Pump Replacement.

Community Fence Installation: Mr. Moncada and Mr. Cohrs provided an update to the Board on the Community fence installation.

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Landscape Design Firm: Mr. Cohrs updated the Board on the Agreement with Norris Design.

Resolution regarding Creation of Landscape Capital Project Committee: The Board considered the adoption of the Resolution regarding the Creation of Landscape Capital Project Committee.

Following review and discussion, upon motion duly made by Director Ocwieja, seconded by Director Lund and, upon vote, unanimously carried, the Board adopted the Resolution regarding the creation of Landscape Capital Project Committee, with the changes as discussed.


Sidewalk Repair: Mr. Moncada provided an update to the Board on the sidewalk repair with the Town of Erie.

Concrete Work on Access Trails: The Board discussed the concrete work on the access trails. No action was taken at this time.

OTHER MATTERS There was no other business at this time.

ADJOURNMENT There being no further business to come before the Board at this time, upon motion duly made by Director Schulze, seconded by Director Lund and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By 

Secretary for the Meeting