

VISTA RIDGE METROPOLITAN DISTRICT

405 Urban Street, Suite 310
Lakewood, CO 80228
Tel: 720-213-6621

NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Michael Lund	President	2027/May 2027
John Z. Ocwieja	Treasurer	2027/May 2027
Valerie Swanson	Asst. Secretary	2025/May 2025
Scott Wood	Asst. Secretary	2025/May 2025
Todd Sargent	Asst. Secretary	2027/May 2027

DATE: April 8, 2024

TIME: 5:30 P.M.

PLACE: Vista Ridge Community Center
2750 Vista Pkwy
Erie, CO 80516

I. ADMINISTRATIVE MATTERS

A. Call to Order, Disclosures of Potential Conflicts of Interest, if any.

B. Approve Agenda, confirm quorum and posting of meeting notices.

C. Review and approve Minutes of the January 25, 2024 Regular Meeting (enclosure).

D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. FINANCIAL MATTERS

A. Review and ratify the approval of the payment of claims for the period ending March 15, 2024, in the amount of \$250,824.40 (enclosure).

- B. Review and accept unaudited financial statement for the period ending December 31, 2023 and schedule of cash position through the period ending December 31, 2023 (enclosure).
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III. LEGAL MATTERS

- A. Update on acceptance of certain Landscaping Tracts from the Town of Erie via Quit Claim Deed.
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- B. Discussion regarding FRICO Water Leases and purchase of water shares (may be deferred to Executive Session).
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- C. Integrated Water Facilities Common Use Agreement – Update re Cost Sharing between District and Colorado National Golf Course.
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- D. Other Updates.
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IV. OPERATIONS AND MAINTENANCE MATTERS

- A. Landscaping Update from Arrowhead Landscaping.
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- 1. Ratify approval of proposal from Arrowhead Landscaping for stump grinding and removal of dead tree, in the amount of \$2,011.88 (enclosure).
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- 2. Ratify approval of proposal from Arrowhead Landscaping for stump grinding and tree and shrub removal, in the amount of \$1,298.71 (enclosure).
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- 3. Review and consider approval of proposal from Arrowhead Landscaping for stump grinding of 16 trees, in the amount of \$1,024.00 (enclosure).
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- B. Review and ratify Third Amendment to Service Agreement to Service Agreement for Landscape Services between the District and Arrowhead Landscape Services, Inc. for 2024 landscaping services (enclosure).
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C. Review Manager’s Report (enclosure).

1. Discuss fencing repairs and maintenance.

2. Update on Town of Erie Waterline Extension Phase 2B Update.

3. Discuss options for equipment storage building.

4. Review and ratify approval of proposal from Republic Services for a dumpster rental (enclosure).

5. Review proposals from Masterful Masonry, Inc. and S. J. Ward Landscapes, LLC for the addition of a street monument to be placed at the northwest corner of Mountain View Boulevard and Reserve Street and consider award of contract (enclosure).

V. CAPITAL PROJECTS

A. Concrete Trails Project Update.

1. Review and ratify Change Order No. 1 to the Sidewalk Repair and Replacement Agreement with RCD Construction, Inc. extending the completion date by three days due to weather delays (enclosure).

2. Discuss turf damage restoration and final scope of work.

B. Landscaping Renovations Project:

1. 2024 Landscaping Renovation Project.

- a. Review and consider approval of Final Landscape Plans (to be distributed).

- b. Review bid results and tabulation (to be distributed).
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- c. Consider award of contract.
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- 2. Update on status of pump station equipment.
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- 3. Discuss materials staging and questions raised in pre-bid walk through.
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VI. OTHER MATTERS

- A. Executive Session pursuant to Section 24-6-402(4)(b) and (e), C.R.S. to receive legal advice regarding the lease and purchase of FRICO water shares and proposed irrigation agreement with the Town of Erie for Columbine Mine Park, and to instruct negotiators regarding the lease and purchase of FRICO water shares and proposed irrigation agreement with the Town of Erie for Columbine Mine Park.
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VII. ADJOURNMENT **THE NEXT REGULARLY SCHEDULED MEETING IS JUNE 27, 2024.**