

VISTA RIDGE METROPOLITAN DISTRICT

405 Urban Street, Suite 310
Lakewood, CO 80228
Tel: 720-213-6621

NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Michael Lund	President	2027/May 2027
John Z. Ocwieja	Treasurer	2027/May 2027
Valerie Swanson	Asst. Secretary	2025/May 2025
Scott Wood	Asst. Secretary	2025/May 2025
Todd Sargent	Asst. Secretary	2027/May 2027

DATE: June 27, 2024

TIME: 5:30 P.M.

PLACE: Vista Ridge Community Center
2750 Vista Pkwy
Erie, CO 80516

I. ADMINISTRATIVE MATTERS

A. Call to Order, Disclosures of Potential Conflicts of Interest, if any.

B. Approve Agenda, confirm quorum and posting of meeting notices.

C. Review and approve Minutes of the May 23, 2024 Regular Meeting (enclosure).

D. Consider authorizing interested Board Members to attend the 2024 Special District Association’s Annual Conference in Keystone on September 10-12, 2024.

E. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. FINANCIAL MATTERS

A. Review and ratify the approval of the payment of claims for the period ending June 24, 2024, in the amount of \$178,138.00 (enclosure).

- B. Review and accept unaudited financial statement for the period ending March 31, 2024 and schedule of cash position through the period ending March 31, 2024 (enclosure).
-

- C. Consider approval of draft 2023 Audit (enclosure) and approval of execution of Representations Letter.
-

- D. Consider setting the date for a Public Hearing to adopt the 2025 Budget for October 24, 2024, at 5:30 P.M., to be held at Vista Ridge Community Center, 2750 Vista Parkway, Erie, CO 80516.
-

III. LEGAL MATTERS

- A. Update on acceptance of certain Landscaping Tracts from the Town of Erie via Quit Claim Deed.
-

- B. Integrated Water Facilities Common Use Agreement – Update re Cost Sharing between District and Colorado National Golf Course.
-

- C. Update on discussion with Colorado National Golf Course regarding landscaping responsibilities and consider approval of agreement to perform maintenance on property owned by Colorado National Golf Course.
-

- D. Other Updates: Website Accessibility.
-

IV. OPERATIONS AND MAINTENANCE MATTERS

- A. Landscaping Update from Environmental Designs, LLC (enclosures).
-

- 1. Review and consider approval of proposal from Environmental Designs, LLC for mowing of native grass at the Vista Parkway pond entrance, in the amount of \$1,350 per mow or \$4,050 total through September (enclosure).
-

2. Review and consider approval of proposal from Environmental Designs, LLC for removal and stump grinding of 31 trees, in the amount of \$3,813 (enclosure).
-

B. Review Manager’s Report (enclosure).

C. Review and consider approval of proposal from Fusion Sign and Design to replace 80 “non-potable” water signs throughout the District, in the amount of \$1760 (enclosure).

D. Review and consider approval of proposals from Jones Fencing and Amazing Painting for the repair work and staining of fencing, in an amount not to exceed \$7,000 (to be distributed).

V. CAPITAL PROJECTS

A. Concrete Trails Project Update.

B. Landscaping Renovations Project:

1. Update on status of 2024 Landscaping Renovation Project.
-

2. Discuss status of the Agreement between the District and Environmental Designs, LLC for landscape and irrigation improvements.
-

3. Discuss communication of project and community outreach efforts.
-

VI. OTHER MATTERS

A. _____

VII. ADJOURNMENT **THE NEXT REGULARLY SCHEDULED MEETING IS AUGUST 22, 2024.**