

# VISTA RIDGE METROPOLITAN DISTRICT

405 Urban Street, Suite 310  
Lakewood, CO 80228  
Tel: 720-213-6621

## NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Michael Lund	President	2027/May 2027
John Z. Ocwieja	Treasurer	2027/May 2027
Valerie Swanson	Asst. Secretary	2025/May 2025
Scott Wood	Asst. Secretary	2025/May 2025
Todd Sargent	Asst. Secretary	2027/May 2027

DATE: November 14, 2024

TIME: 5:45 P.M.

PLACE: Vista Ridge Community Center  
2750 Vista Pkwy  
Erie, CO 80516

### I. ADMINISTRATIVE MATTERS

A. Call to Order, Disclosures of Potential Conflicts of Interest, if any.

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B. Approve Agenda, confirm quorum and posting of meeting notices.

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C. Review and approve Minutes of the October 24, 2024 Regular Meeting (enclosure).

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D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

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### II. FINANCIAL MATTERS

A. Review and ratify the approval of the payment of claims for the period ending November 11, 2024, in the amount of \$325,908.642 (enclosure).

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- B. Review and accept unaudited financial statement for the period ending September 30, 2024 and schedule of cash position through the period ending September 30, 2024 (enclosure).
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III. LEGAL MATTERS

- A. Discuss recent court summons.
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- B. Update on acceptance of certain Landscaping Tracts from the Town of Erie via Quit Claim Deed.
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- C. Integrated Water Facilities Common Use Agreement – Update re Cost Sharing between District and Colorado National Golf Course.
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- D. Update on discussion with Colorado National Golf Course regarding landscaping responsibilities and consider approval of agreement to perform maintenance on property owned by Colorado National Golf Course.
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- E. Other Updates:
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IV. OPERATIONS AND MAINTENANCE MATTERS

- A. Landscaping Update from Environmental Designs, LLC.
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- 1. Review and consider approval of Change Order No. 1 from Environmental Design LLC for reclaimed pipe for irrigation system (enclosure).
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- 2. Review and consider approval of Change Order No. 2 from Environmental Design LLC for excavation (enclosure).
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- 3. Discuss landscape design.
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- 4. Review Change Order process for construction changes.
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- B. Review and consider approval of proposal from CEM Lake Management for pond maintenance services, in the amount of \$7,960 (enclosure).
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V. CAPITAL PROJECTS

- A. Construction update from Environmental Designs, LLC.
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VI. OTHER MATTERS

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- VII. ADJOURNMENT     **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2024.**